

Dear Account Holders,

Request for submission of documents required for Identification of Beneficial Owner and Financial Updation in Securities Trading Account.

We refer to the circulars issued by Securities and Exchange Board of India (SEBI), National Stock Exchange of India Limited (NSE) and Bombay Stock Exchange (BSE), wherein we are required to periodically review and update financial information provided by you and identify and verify the beneficial ownership of our clients other than individuals i.e. Company, Partnership Firms, Unincorporated association/body of individuals with regard to their Securities Trading Account maintained with us.

Kindly provide us the following documents, to comply with the above referred matter:

- Details of Share Holders, holding more than 25% of shares /capital/profits, with their Pan No. and Address certified by C.A. for Company.
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- Details of partners, holding or sharing more than 15% of the capital or profits with their Pan No. and Address certified by C.A. for Partnership Firm.
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- Details of owners, having more than 15% of the property /capital/ profits with their Pan No. and Address certified by C.A. for Unincorporated Association/Body of Individuals.

And

- Current Shareholding Pattern.
- Balance Sheet (last two years) along with Net worth Certificate.

We hope you will co-operate with us in the above matter to comply with the rules and regulations of SEBI and the Stock Exchanges and furnish us the requisite documents at the earliest.

Issued By: Compliance Department
Stewart & Mackertich Wealth Management Limited